



A 21ST CENTURY LEARNING COMMUNITY

CATALINA FOOTHILLS UNIFIED SCHOOL DISTRICT #16

2101 E. RIVER ROAD, TUCSON, AZ 85718

(520) 209-7500

(520) 209-7570 FAX

WWW.CFSD16.ORG

October 1, 2018

To: Parents of CFSD Students

From: Mary Kamerzell, Superintendent

Re: CFSD Open Enrollment Program for the 2019-2020 School Year

The Catalina Foothills School District (CFSD) will begin its open enrollment application procedures for the 2019-2020 school year on **November 1, 2018**.

Pursuant to A.R.S. §15-816 all Arizona school districts follow a prescribed procedure and timetable for admitting out-of-district transfer students and resident transfer students (those who live in the District but are attending a school outside the attendance area of their residence). All students who currently attend CFSD schools and reside in other districts, and all CFSD resident students who attend a school outside of the attendance area of their residence, are impacted by this law.

We require ***all continuing and new open enrollment students to apply for admission each year***. Therefore, if your child is a resident transfer (open enrollment) student and you want him/her to continue in that capacity, or if your child resides outside of the district and you want him/her to continue to attend a CFSD school next year, please complete an open enrollment application online **between November 1, 2018 and January 31, 2019**.

Open enrollment applications and information regarding the application process are on the district Web site, www.cfsd16.org (as of November 1, 2018). Under Parents, select Open Enrollment.

Electronic applications must be submitted **no later than January 31, 2019**. Decisions about admission, based on capacity, will be made by March 1, 2019. At that time, all applicants who applied during the application period will be notified by email whether their applications were accepted, wait listed, or declined. *Note: A separate application must be completed for each student.*

Please keep in mind that annually, the open enrollment process involves three steps: application, notification of our decision and, if accepted, online registration.